

Placer County
Air Pollution Control District

11464 B Avenue
Auburn, CA 95603
(530) 889-7130
www.placer.ca.gov/apcd

CLEAN AIR GRANT

***INSTRUCTIONS AND APPLICATION
PACKAGE***

2003

PLACER COUNTY AIR POLLUTION CONTROL DISTRICT

Clean Air Funds Program for Year 2002

INFORMATION SHEET

Staff Contact and Program Responsibility:

Dave Vintze
(530) 889-7131
dvintze@foothill.net

Important Dates:

Deadline for submittal of Clean Air Grant (CAG) application for Year 2003:

March 14, 2003, 5:00 p.m. (Postmarks and facsimiles will not be accepted)

PCAPCD Board of Directors approves funding for projects:

April 10, 2003

Important Procedures and Information:

- ' Applicants must submit an application including the **required application information** on pages 4-9 for each project. Duplicate as necessary.
- ' Applications must include Emission Reduction and Cost Effectiveness Calculations. See Attachment A for more information.
- ' Copy of the application form is available in the attached packet and also on the District's web site: www.placer.ca.gov/airpollution/airpolut.htm.
- ' Submit eleven **(11)** copies of each application project. **Applications must be three hole punched on left side. Please no staples or binders.**

Other External Potential Funding Sources and Staff Contacts

ON-ROAD LIGHT DUTY VEHICLES

REGIONAL ELECTRIC VEHICLE INCENTIVES: The California Energy Commission's (CEC) ZEV Demonstration Program. The Sacramento Metropolitan Air Quality Management District (SMAQMD) is administering this program for the Sacramento region, which includes the PCAPCD. If you are interested in receiving an incentive for leasing a new, full function/freeway capable electric vehicle, contact Freya Arick at the SMAQMD (916) 874-4891, e-mail: farick@airquality.org

EFFICIENT VEHICLE INCENTIVE PROGRAM: The California Energy Commission is implementing a new Efficient Vehicle Incentive Program. This program provides incentives for vehicles that offer public benefits such as improving transportation energy efficiency, reducing petroleum reliance, increasing energy diversity, and mitigating adverse environmental impacts from transportation fuels. Eligible vehicles include natural gas, and other alternative fueled vehicles; super-efficient gasoline vehicles; and hybrid electric vehicles such as the Toyota Prius and Honda Insight. For more information and how to apply, go to: www.energy.ca.gov/highmpg/ For technical information about the program, contact: Irene Salazar, California Energy Commission, at (916) 657-4046.

ON-ROAD HEAVY DUTY VEHICLES

SECAT - Sacramento Emergency Clean Air and Transportation Program: The Sacramento Area Council of Governments (SACOG) requests applications for grants under the Sacramento Emergency Clean Air and Transportation Program (the SECAT Program). This program was created by California Assembly Bill (AB) 2511 to help assure that the Sacramento region remains in conformity with its State Implementation Plan (SIP) for air quality attainment. A total of \$70 million in funding (\$20,000 in CMAQ funds and \$50,000 in state funds) were allocated for grants under the SECAT program to offset the costs of projects that reduce oxides of nitrogen (NOx) emissions from on-road vehicles operating in the Sacramento Federal Ozone Non-Attainment Area (Non-Attainment Area). Funding is available to all qualified projects until all funds are exhausted or until the emission reduction targets are met. As of the end of October 2001 approximately \$40 million remained in the program.

Eligible types of projects include the following:

- i. Purchase of new heavy-duty low or zero-emitting vehicles;
- ii. Repowering of existing high-emitting diesel vehicles with new, lower-emitting engines;
- iii. Retrofit of existing heavy-duty vehicles with after treatment systems to reduce NOx;
- iv. Use of "cleaner" diesel fuel formulations and/or diesel emulsion fuels in place of California diesel fuel; and
- v. Any other verifiable, enforceable, and cost-effective technology for reducing NOx emissions from heavy-duty on-road vehicles.
- vi. Fleet Modernization

Eligible vehicles include heavy duty on-road trucks, such as refuse trucks, transit and school buses. For more information contact Tom Swenson at the Sacramento Metropolitan AQMD at (916) 874-4889.

OFF-ROAD HEAVY DUTY VEHICLES AND EQUIPMENT

HEAVY DUTY LOW EMISSION VEHICLE INCENTIVE PROGRAM: This program is designed to promote the introduction of low-emission technologies into the region for both on- and off-road heavy duty vehicles and is based on the California Air Resources Board's (CARB) "Carl Moyer Memorial Air Quality Standards Attainment Program." Contact Gary Baily at the Sacramento Metropolitan Air Quality Management District at (916) 874-4893.

INFRASTRUCTURE

CALIFORNIA ENERGY COMMISSIONS FUELS INFRASTRUCTURE PROGRAM:

This is an annual process to support non-petroleum alternative fuel infrastructure projects for public and private entities, although private entities must partner with public agencies that will own, operate or be a primary user of the alternative fuel dispensing facility. The state Budget Act for FY 2000/01 allocated \$6 million for the program and awards were made in November 2001. Funding for the program in 2002 will depend on the state FY 2001/02 Budget Act. For program information contact Alan Argintine, California Energy Commission, (916) 654-4689, aargintine@energy.state.ca.gov. Program information is available on the CEC website at www.energy.ca.gov/contracts.

FUNDING PROCESS FOR DISBURSEMENT OF CLEAN AIR FUNDS TO IMPLEMENT THE CALIFORNIA CLEAN AIR ACT

The Placer County Air Pollution Control District (herein referred to as the PCAPCD or "the District") has established the Clean Air Grant Program. This program makes funds available to public or private agencies, groups or individuals for projects that aid in the implementation of the District's 1991 Air Quality Attainment Plan. The objectives for the use of these funds are:

1. To fund projects that most effectively achieve nitrogen oxide (NOx) emission reductions from on and off road motor vehicles, area wide and stationary sources that are not required to reduce their emissions, pursuant to the California Clean Air Act of 1988, and the District's 1991 Air Quality Attainment Plan.
2. To assist the Sacramento Valley federal non-attainment area in attaining health based ambient air quality standards.
3. To assist the Sacramento Valley federal non-attainment area in meeting conformity determinations required by Clean Air Act.

What type of funding is available?

The District has three funding programs available for application through this process. These funds are the District Regional Clean Air Grant Fund, Backup Generator Fund and the Air Quality Mitigation Fund.

District Regional Clean Air Grant Fund (AB 2766): On September 30, 1990, Governor Wilson signed into law Assembly Bill (AB) 2766 (Sher). This bill provides authority to the PCAPCD to impose a \$4.00 surcharge fee on vehicles registered within its jurisdiction. The surcharge revenues are to be used solely to reduce air pollution from on-road motor vehicles and for related planning, monitoring, enforcement and technical studies necessary for the implementation of the California Clean Air Act of 1988.

The Backup Generator Fund: The Placer County Air Pollution Control District received one-time funds of \$115,000 from the State of California to mitigate impacts to air quality caused from the use of diesel powered backup generators during the energy crisis by various industries throughout Placer County.

Air Quality Mitigation Fund: The Placer County Air Pollution Control District receives funding from developers within Placer County through the District's Offsite Mitigation Program. Developers of land use projects that cannot mitigate their air quality impacts on-site can participate in the District's Offsite Air Quality Mitigation Program to offset air quality impacts resulting from their project. The District uses these funds to provide incentives to entities to reduce air pollutant emissions from all sources that are not required by law to reduce their emissions.

Eligible types of projects

Note: While all projects will be considered for funding, it is the District Board intent to fund primarily those projects that reduce nitrogen oxide emissions within the cost effectiveness guidelines provided by the California Air Resources Board.

All projects must fit into one of the eligible categories. A more detailed list of projects within the categories can be found in the section of this application entitled *Clean Air Funds Project Categories for Year 2003* (see page 5 of application package). The funding project categories are as follows:

- I. Alternative Fuels Infrastructure / Low Emission vehicles
- II. Alternative Transportation Programs

- III. Transit Services
- IV. Public Education/Information

All of the funding categories correspond to elements of the District's Air Quality Attainment Plan. For more detailed background information on the categories, refer to the District's Air Quality Attainment Plan, which is available at the District Office.

Who can apply?

Public or private agencies, groups or individuals can apply for funding from the District Clean Air Grant fund.

What is the process schedule and deadline for funding projects?

January 13, 2003	Applications are available by hard copy or from our web site.
March 14, 2003 5:00 p.m.	The deadline for submitting applications for the FY 2003/04 funding cycle. Postmarks and applications submitted via a facsimile will not be accepted.
April 10, 2003	PCAPCD Board of Directors approves projects for funding .
April 16, 2003	District staff mails Award Letter and Contracts to successful applicants or Denial Letter to unsuccessful Applicants.
May 30, 2003	Deadline for submittal of signed contracts to the District.
May 30, 2004	Deadline for recipients of funds awarded for the Year 2003 grant program to claim and encumber the funds. For purposes of this program, "encumber" means to have issued purchase orders or entered into contracts to procure products or services.

How much funding is available?

The District estimates that approximately \$1,000,000 will be available for distribution through the District Clean Air Grant fund in the Fiscal Year 2003/2004 ending June 30, 2004. All project applications will be evaluated on a competitive basis for the total amount of funds available.

Availability of full funding is subject to the District's receipt of DMV surcharge fees.

Where do I get more information?

Questions about the District's application procedures for Clean Air Grant funds should be directed to:

Dave Vintze (530) 889-7131 E-mail: dvintze@foothill.net

A Handbook for the Design and Implementation of Cost-Effective Motor Vehicle Emission Reduction Reports has been prepared by the California Air Resources Board. If you are interested in receiving a copy of this handbook, please contact the staff person listed above.

Clean Air Grant Project Categories for Year 2002

- I. ALTERNATIVE FUELS INFRASTRUCTURE / LOW EMISSION VEHICLES
 - A. Refueling stations (CNG/LNG / Propane / Alternative Diesel Fuel.
 - B. Electric vehicle charging stations.
 - C. Low emission / electric vehicles.
 - D. Repower diesel engines to lower emission diesel or alternative fueled engines.

II. ALTERNATIVE TRANSPORTATION PROGRAMS

- A. Rideshare programs
- B. Shuttle service (employer/institution based)
- C. Telecommuting (no telecommute centers)
- D. Park and Ride Lots
- E. Bicycle/Pedestrian Facilities
- F. Multi-modal centers

III. TRANSIT SERVICES

- A. Establish new or expand existing transit/shuttle services, connections; or
- B. Related promotional activities

IV. PUBLIC EDUCATION/INFORMATION

- A. Public information programs/marketing
- B. Educational workshops/seminars
- C. School curriculum

How will projects be chosen?

District staff anticipates that available funding will not be sufficient to fund all applications received. Only projects that fit into the categories listed under the section entitled *Clean Air Grant Project Categories for Year 2003* will be considered for funding. Each application should identify sufficient resources to accomplish the project. Incomplete applications, applications that are speculative in nature and/or contingent upon the availability of unknown resources will not be considered for funding.

The criteria by which qualifying projects will be evaluated are described below:

- **Project Ability to Reduce NOx Emissions by 2005**

Projects will be judged **primarily** on their estimated cost effectiveness of NOx emissions reduced and the timeliness of achieving the emission reductions. The District will fund only projects that have a high likelihood of achieving the stated objectives and results. **The project must be completed within two (2) years of grant approval.**

- **Matching Funds**

Matching funds are any additional funds, regardless of source, which together with Clean Air Funds are sufficient to accomplish the project. Reasonable and necessary in-kind services can be identified as matching funds.

The District will allow the recipient one year to obtain all necessary funds to complete the project. The recipient must notify the District in writing that it has obtained the necessary funding commitment from all funding sources prior to the District's release of funds to the recipient.

- **Regional Benefit**

Placer County Air Pollution Control District has jurisdiction over all of Placer County. Projects that expand or otherwise enhance programs in the adjacent air quality management districts are encouraged. Joint projects are also encouraged.

- **Reduces Vehicle Miles Traveled (VMT)/Fuel Shift**

Projects will be assessed on the reduction of VMT or shift in fuel type under this criterion. Automobile VMT can be reduced by projects that eliminate trips (e.g., home-based telecommuting), by projects that cause or promote shifts in mode of travel (e.g., mode shift from automobile to transit, bicycle, or pedestrian modes). Projects that cause a shift in fuel type from gasoline or diesel to a cleaner burning, alternative fuel or electricity are also encouraged.

District staff evaluates the applications and will rank projects based on the cost effectiveness for NOx emissions reduced. The final recommendations will be presented to the PCAPCD Board for final approval.

Where should applications be sent?

Submit eleven (11) copies of each application to;

Dave Vintze, Senior Planner

Placer County Air Pollution Control District

11464 B Avenue

Auburn, CA 95603

Applications must be three hole punched on left side - **no staples or binders.**

How will recipients receive their funds?

Funds will be released in their entirety. The District will allow the recipient one year to obtain all necessary funds to complete the project. The recipient must notify the District in writing that it has obtained the necessary funding commitment from all funding sources prior to the District's release of funds to the recipient. Recipients of funds must claim and encumber the funds no later than June 30, 2003. For purposes of this program, "encumber" means to have issued purchase orders or entered into contracts to procure products or services.

Will recipients be monitored or audited?

Grant recipients must enter into explicit contracts with the District, setting forth performance criteria.

A final report shall be submitted after the project has been fully implemented for one (1) year. The report is due within 90 days following the one year implementation date.

The District may audit projects to comply with state regulations regarding the use of these funds. The California Health and Safety Code states:

*"Local agencies imposing vehicle registration fees for air pollution programs shall report to the state board on their use of the fees and the results of the programs funded by the fees and shall cooperate with the state board in the preparation of its report."
(California Health and Safety Code, Ch. 7, 44247)*

The District shall act as auditor of all programs and projects. Costs associated with the performance of audits will be recovered from the District's management fee for administering the overall program.

REQUIRED PROJECT APPLICATION INFORMATION

Emission Reduction and Cost Effectiveness Calculations are required **with all applications**. See **Attachment A** (Emission Reductions and Cost Effectiveness Calculations) for more information.

ALTERNATIVE FUEL/LOW EMISSION VEHICLES/INFRASTRUCTURE

The Alternative Fuel Vehicle/Infrastructure category includes the following types of projects for on-road vehicles only:

- Purchase of new OEM low-emission on-road cars, trucks and buses.
- Repowering or retrofitting existing on-road vehicles with cleaner engines or other low-emission technology.
- Alternative Fuel Infrastructure: CNG, LNG, Alternative Diesel Fuel, Electric Vehicle Charging Stations.
- Electric Vehicles - Neighborhood or Low Speed Electric Vehicles: The District will consider an application to assist in the purchase or lease of neighborhood/low speed electric vehicles which do not qualify under the CEC or state ZEV program. A neighborhood or low speed EV has a top speed of 25 mph and is not permitted on roads with speed limits exceeding 35 mph. For full function/freeway capable EV incentives, see Regional EV Incentives and statewide ZEV Program under "Other Potential Funding Sources" attached to the Information Sheet in the front of the application package.

1. Alternative Fuel/Low Emission Vehicle Project Required Information:

- a. All new vehicles must be Original Equipment Manufacture (OEM) and the vehicles (or any conversion kit) must be certified by the California Air Resources Board to be cleaner than the standard (base) gasoline or diesel vehicle.
- b. The alternative fuel *must* be certified by the California Air Resources Board to be cleaner than the standard fuel used in the base vehicle.
- c. Electric vehicles must meet all state and federal standards for on-road operation.
- d. Submit copies of the manufacturer's descriptive literature that includes the engine make and series, certification standard, and a picture of the proposed vehicle.
- e. Provide the estimated project life in years.
- f. Discuss the short term versus long term objectives of the proposed project.
- g. Describe any regional benefit that can be expected. How will this benefit be obtained?
- h. Provide an estimate of annual vehicle miles traveled, including any assumptions used.
- i. What is the incremental cost of the project (cost difference between the conventionally fueled vehicle and the low emission vehicle)?
- j. If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a detailed status report on the previously funded project. Were the stated objectives achieved or not? Was a final performance report for a previously funded District project completed?

2. Alternative Fuel Infrastructure (CNG, LNG, Propane, Alternative Diesel Fuel)

- a. Detailed description of the project, including a vicinity and site map.
- b. State the type of fuel to be dispensed (CNG, LNG, Propane, Alternative Diesel Fuel etc.) and the anticipated amount of fuel dispensed per year.
- c. Document the number and type including gross vehicle weight of existing vehicles that will be fueling at the facility.

- d. State the number and type of future committed and potential vehicles that will/could be fueling at the facility.
- e. If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a detailed status report on the previously funded project. Were the stated objectives achieved or not? Was a final performance report for a previously funded District project completed?

3. Electric Vehicle Charging Stations

- a. State the number and type of charging stations (inductive, conductive, other) that you are applying for.
- b. Provide the location of each type of charging station.
- c. State the number of committed, future and potential electric vehicles that will/could be charging at each of the stations.
- d. The charging stations must meet the following criteria:
 - 1) Be listed by Underwriters Laboratories or other nationally recognized third party testing facility for electric vehicle charging.
 - 2) Meet the code requirements in effect for electric vehicle charging specified in California's State Building Code (Title 24, California Electrical Code, Article 625) and applicable sections of the California Building Code.
 - 3) Be installed by a contractor that has a license to perform electrical contracting work in California and be authorized to perform charging equipment installations by the Contractor.
- e. If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a detailed status report on the previously funded project. Were the stated objectives achieved or not? Was a final performance report for a previously funded District project completed?

ALTERNATIVE TRANSPORTATION PROGRAM

Applications must include detailed project descriptions and the following information:

1. Bicycle/Pedestrian Facilities

- a. Provide a detailed project description including a vicinity and detailed project map, major origins and destinations to be served by the project, and any existing and proposed bicycle/pedestrian routes effecting the proposed project if applicable.
- b. State short term versus long term goals and objectives of the proposed project.
- c. Estimate the type and number of users of the proposed facility (commuter vs. recreational),
- d. Does the project implement or is it consistent with an approved bikeway/transportation/air quality plan?
- e. Provide an itemized equipment, materials and services list to be purchased and the proportion of the cost of each item to be funded by the District.
- f. Provide an estimated project construction schedule and completion dates.
- g. Provide the estimated project life.
- h. Describe any regional benefit that can be expected. How will this benefit be obtained?
- i. Provide an estimate of the VMT reductions expected, including any assumptions used.
- j. If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a detailed status

report on the previously funded project. Were the stated objectives achieved or not? Was a final performance report for a previously funded District project completed?

2. Park and Ride Lots/Multi Modal Centers

- a. Provide a detailed project description including a vicinity and detailed project (site) map.
- b. Provide number of proposed parking spaces.
- c. Will the facility support car pools, transit, van pools, rail etc?.
- d. What is the anticipated average number of riders per day (one way) of each of the mode. proposed to serve the facility?
- e. Are bicycle and pedestrian facilities proposed to be included in the project?
- f. What will be the major destinations and trip length one way of the users of the facility?
- g. Does the project implement or is it consistent with the local land use plan?
- h. What will be the average trip length to the facility?
- i. Provide an itemized equipment, materials and services list to be purchased and the proportion of the cost of each item to be funded by the District.
- j. Provide an estimated project construction schedule and completion dates.
- k. Describe any regional benefit that can be expected. How will this benefit be obtained?
- l. Provide an estimate of the VMT reductions expected, including any assumptions used.
- m. If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a detailed status report on the previously funded project. Were the stated objectives achieved or not? Was a final performance report for a previously funded District project completed?

3. TMA or Employer Based Rideshare Incentive Program

- a. Provide short term versus long term goals and objectives of the proposed project.
- b. Explain how the program will encourage alternative commute modes.
- c. Explain the type of mode shift that is encouraged and why.
- d. Estimate the number of employers/employees to be served by the program.
- e. Does the program have an evaluation or monitoring element to determine participation or effectiveness of the program over time? If so, please explain.
- f. Describe in detail any physical changes/additions to existing or new facilities, and related equipment proposed to implement the project.
- g. Provide an itemized list of equipment, materials or services to be purchased and the proportion of the cost of each item to be funded by the District.
- h. Provide the estimated project life.
- i. Provide an estimate of the VMT reductions expected, including any assumptions used.
- j. Describe any regional benefit that can be expected. How will this benefit be obtained?
- k. If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a detailed status report on the previously funded project. Were the stated objectives achieved or not? Was a final performance report for a previously funded District project completed?

4. Employer Based Telecommute Programs

- a. State the type of business, location, whether it is public or private, and the total number of employees at the proposed location.
- b. Is there an established telecommute program at this location. If yes, what is the total number of telecommuters?
- c. Has your company completed a telecommute assessment? If so what were the

- results?
- d. How many employees do you propose to include in the program and what is the one way commute distance for each of the participating employees?
- e. How many days per week would each of the employees telecommute?
- f. Will the program have an evaluation or monitoring element to determine participation or effectiveness of the program over time? If so, please explain.
- g. Provide an itemized list of equipment, materials and services and the proportion of the cost for each item to be funded by the District.
- h. If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a detailed status report on the previously funded project. Were the stated objectives achieved or not? Was a final performance report for a previously funded District project completed?

5. Develop/Update/Revise Planning Documents for Air Quality

- a. Provide a detailed project description including any consultants involved in the project.
- b. State short term versus long term goals and objectives of the proposed project.
- c. Provide an estimated project schedule and completion dates.
- d. Provide an itemized list of equipment, materials and services and the proportion of the cost for each item to be funded by the District.
- e. Provide the estimated project life.
- f. Describe any regional benefit that can be expected. How will this benefit be obtained?
- g. If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a detailed status report on the previously funded project. Were the stated objectives achieved or not? Was a final performance report for a previously funded District project completed?

TRANSIT SERVICES

Applications must include detailed project descriptions and the following information:

1. Establish New or Expand Existing Transit Services/Programs or Related Promotional Activities:

- a. Provide the proposed number of buses and passenger capacity.
- b. Estimate the number of passengers per trip.
- c. What is the fuel type? (CNG, diesel, other).
- d. Submit copies of the manufacturer's descriptive literature that includes the engine make and series, certification standard, and picture of the proposed vehicle.
- e. Provide a map of the proposed route.
- f. Provide a route schedule.
- g. Show connections to other bus systems.
- h. What is the gross vehicle weight?
- i. Provide the daily VMT per bus.
- j. Provide the estimated project life.
- k. State short term versus long term goals and objectives of the proposed project.
- l. Provide an estimate of the VMT reductions expected, including any assumptions used.
- m. Describe any regional benefit that can be expected? How will this benefit be obtained?
- n. If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a detailed status

report on the previously funded project. Were the stated objectives achieved or not? Was a final performance report for a previously funded District project completed?

2. Vanpool/Shuttles (Public and Employer/Institutional Based)

- a. Provide the vehicle capacity.
- b. Provide number of van pools/shuttles.
- c. Provide the proposed route schedule.
- d. Provide a map of the route.
- e. What is the fuel type? (CNG, gasoline, diesel, other).
- f. Estimate the daily VMT per van/shuttle.
- g. Submit copies of the manufacturer's descriptive literature that includes the engine make and series, certification standard, gross vehicle weight and picture of the proposed vehicle.
- h. Provide the estimated project life.
- i. State short term versus long term goals and objectives of the proposed project.
- k. Provide an estimate of the VMT reductions expected, including any assumptions used.
- l. Describe any regional benefit that can be expected. How will this benefit be obtained?
- m. If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a detailed status report on the previously funded project. Were the stated objectives achieved or not? Was a final performance report for a previously funded District project completed?

PUBLIC EDUCATION/INFORMATION

Applications must include detailed project descriptions and the following information:

- a. Indicate target audience and describe the message to be delivered.
- b. Describe method of delivery and frequency. List any partnerships and the role they have in the project (media, businesses, etc).
- c. State short term versus long term goals and objectives of the proposed project.
- d. Describe how the message targets specific behavioral changes to reduce emissions.
- e. Does the project have an evaluation component analyzing if and how well the message was received?
- f. Provide an estimate of the VMT reductions expected, including any assumptions used.
- g. Will surveys be used to document the change in trips reduced and VMT? If yes, please explain.
- h. The number of individuals to be served by the program.
- i. Provide the estimated project life.
- j. Describe any regional benefit that can be expected. How will this benefit be obtained?
- k. If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a detailed status report on the previously funded project. Were the stated objectives achieved or not? Was a final performance report for a previously funded District project completed?

ATTACHMENT A
EMISSION REDUCTION AND COST EFFECTIVENESS CALCULATIONS

Applications must include Emission Reduction and Cost Effectiveness Calculations.

Where applicable, **Cost Effectiveness Calculations** shall be completed using the latest automated version of the "**Methodologies for Finding the Cost Effectiveness of Air Quality Projects.**" Projects that cannot use the automated version should contact the District to discuss the appropriate methodology to calculate the cost effectiveness of those projects. If you do not have the latest version of the Methodologies a link to the Methodologies is available on the District's web site at www.placer.ca.gov/apcd. If you do not have internet access please call the District at (530) 889-7131 to obtain a copy of the **Methodologies** or for **technical assistance in completing the calculations**.

The purpose of the cost-effectiveness calculation is to rank projects based on the amount of District Clean Air Funds spent per pound of pollution reduced.

ATTACHMENT B CONTRACT REQUIREMENTS

1. Recipients of Clean Air Grant funds for year 2003 must claim and encumber the funds no later than **June 30, 2004**. For purposes of this program, "encumber" means to have issued purchase orders or entered into contracts to procure products or services. If funding is not encumbered by the deadline and unless an extension is granted, the District will recommend to the Board of Directors that the application and/or grant award be rescinded.
2. All projects have a two year funding/completion cycle. Therefore, applicants awarded grant monies for year 2002 have two years to complete their projects. Request for an extension to the two year period must be submitted in writing to the District. The final deadline for completion shall be in the year 2005.
3. Each grant recipient is required to enter into a contract agreement with the District regarding the use of the Clean Air Funds. The Board of Directors approves the contract language. Any changes to the contract language will require prior Board approval and delay disbursement of the Clean Air Funds. **All contracts must be signed and returned to the District by May 30, 2003.**
4. Funds will be released in their entirety. Any unused grant money shall be returned to the District.
5. In order to receive grant funding all matching funds must be secured. Written confirmation of such funding commitments is required prior to the release of the Clean Air Funds. In the event funding commitments from other sources for the total cost of the project are not received within the stipulated time, the District shall have no obligation to provide funding for the clean air project(s).
6. If sufficient fee revenues are not made available to the District by the Department of Motor Vehicles, the District shall have no obligation to provide funding for the clean air project(s).
7. No work shall commence prior to the Contract start date, except at the applicant's cost and risk, and no charges are authorized by the District until a Contract is fully executed.
8. Once the funding list is established by District Board approval, the District will send a contract agreement. The grant recipient will return the signed contract, complete with Exhibit "A" - "Work Statement", Exhibit "B" - "Cost Schedule" and the necessary insurance certificates by June 28, 2002.
9. The level of insurance requirements may vary depending on the project. Please note that a requirement of the contract is to name the District as an additional insured in the amounts and types of insurance as stated in section seven (7) of the Contract, "Insurance Requirements".
10. Recipients of Clean Air Funds shall provide the District with a final report per the format shown in Exhibit "C" - "Final Report Format". **The final report shall be submitted after the project has been fully implemented for one (1) year. The report is due within 90 days following the one year project implementation date.** The final report shall be complete, on letter size paper, and include illustrations and graphs, as appropriate, to document the work performed and results thereof under the contract. The final report will also describe, in detail where applicable, the reduction of mobile source air pollution emissions resulting from the project's implementation.

ATTACHMENT C

SAMPLE CONTRACT

Contract No. _____

DESCRIPTION: **AGREEMENT FOR AB2766 FUNDING OF**

This AGREEMENT between the Placer County Air Pollution Control District (hereinafter "PCAPCD") and the _____, (hereinafter referred to as "CONTRACTOR").

RECITALS

WHEREAS, under AB 2766 (Health and Safety Code Section 44220 *et. seq.*), the PCAPCD has levied a \$4.00 fee on motor vehicles registered within the PCAPCD; and

WHEREAS, pursuant to AB 2766, the monies collected under these levies must be used to reduce air pollution from motor vehicles and for related planning, education, monitoring, enforcement, and technical studies necessary for the implementation of the California Clean Air Act; and

WHEREAS, CONTRACTOR has requested that the PCAPCD provide AB 2766 monies to CONTRACTOR for those project(s) described in Exhibit A, subject to the terms and conditions set forth in this AGREEMENT; and

WHEREAS, CONTRACTOR has represented to the PCAPCD that CONTRACTOR has the necessary expertise, experience and ability to competently complete the described project(s); and

WHEREAS, PCAPCD staff has carefully reviewed the described project(s) and have found them to be within the requirements of AB 2766 in that the project(s) are reasonably expected to reduce air pollution from motor vehicles and help in the further implementation of the California Clean Air Act and, on that basis, recommends that the Board of Directors of PCAPCD authorize a grant in the amount of \$_____ to CONTRACTOR for the project(s) described in Exhibit A;

NOW THEREFORE, In consideration of the promises and covenants set forth herein, the parties agree as follows:

1. **Contract Period**

- (a) This term of this contract shall begin on _____ and conclude _____.
unless terminated,

- (b) This contract may be canceled by either party upon serving thirty (30) days notice in writing to the other party.

2. **Services**

- (a) CONTRACTOR agrees, during the term of the Agreement, to perform the contracting services set forth below and in Exhibit A - Scope of Work (hereinafter called "PROJECT").
- (b) CONTRACTOR shall be obligated to devote as much of its attention, skill and effort as may be reasonably required to perform the PROJECT services, in a professional and timely manner, consistent with the elements of the project.

3. **Payment**

- (a) PCAPCD agrees to pay for the services covered by this Contract pursuant to the payment schedule set forth below and in Exhibit ? B? - Payment Schedule.
- (b) The amount paid to the CONTRACTOR shall constitute full payment for all services set forth herein. CONTRACTOR shall not be reimbursed for any additional expenses incurred beyond this maximum amount without prior written AGREEMENT by the PCAPCD.
- (c) CONTRACTOR shall bill PCAPCD after purchase orders have been issued or contracts have been entered into for approved services. CONTRACTOR agrees to provide a detailed invoice to PCAPCD with copies of purchase orders or signed contracts. PCAPCD retains the right to require proof of services performed or costs incurred prior to any payment under this AGREEMENT.
- (d) Notwithstanding any other terms of this AGREEMENT, no payments shall be made to CONTRACTOR until PCAPCD is satisfied that work of such value has been rendered pursuant to the AGREEMENT. However, PCAPCD shall not unreasonably withhold payment and, if a dispute exists, the withheld payment shall be proportional only to the item in dispute.

PAYMENT SCHEDULE:

Applicant: _____

Budget: Total Project Amount: \$ _____
 Amount Awarded by PCAPCD \$ _____

Project Title: _____

Project Time Line: Proposed Start Date: _____

Proposed End Date: _____

Activity Description - Total Project Amount

4. Notices

- (a) Any notice or demand desired or required to be given hereunder shall be in writing and deemed given when personally delivered or deposited in the mail, postage prepaid, sent certified or registered and addressed to the parties as follows:

PCAPCD:

Placer County Air Pollution Control District
Attn: Air Pollution Control Officer
11464 B Avenue
Auburn, CA 95603

CONTRACTOR:

Any notice so delivered personally shall be deemed to be received on the date of delivery and any notice mailed shall be deemed to be received five (5) days after the date on which it was mailed.

5. Obligations of Air Pollution Control District

PCAPCD agrees to pay CONTRACTOR an amount not to exceed a maximum of \$___ in accordance with the Payment Schedule, subject to all of the following limitations and requirements:

- a. Contractor has obtained all the additional funding anticipated by Paragraph 2(b) of this AGREEMENT.
- b. Contractor has obtained all required licenses, permits, fees, and other legal authorizations from all applicable Federal, State, and local jurisdictions necessary to commence and properly complete, in a professional manner, the project(s) described in Exhibit A.
- c. Labor, equipment, material, supply costs and other charges are in conformance with the requirements of Exhibit B.
- d. No component of the monies to be paid by PCAPCD to CONTRACTOR are for grant administration or any interest costs.

- e. PCAPCD shall not reimburse CONTRACTOR for any expenses incurred by CONTRACTOR in the performance of any project(s) described in Exhibit A unless such reimbursement is specifically authorized in the Payment Schedule.
- f. CONTRACTOR shall not be reimbursed for any additional expenses incurred beyond this maximum amount without prior written agreement by the PCAPCD.
- g. PCAPCD retains the right to require proof of services performed or costs incurred prior to any payment under this AGREEMENT.

Except for the payment obligations set forth above, PCAPCD shall have no other obligations or responsibilities to CONTRACTOR under this AGREEMENT.

6. **Hold Harmless/Indemnity**

- a. As used in this section, the term PCAPCD includes the Placer County Air Pollution Control District and its administering agency if any, its board members, insurers, officers, agents, employees, and volunteers.
- b. The CONTRACTOR hereby agrees to protect, defend, indemnify, and hold PCAPCD free and harmless from any and all losses, claims, liens, demands, and causes of action, costs, damages, demands, expenses, fees-including attorney fees, injuries interest, judgements, lawsuits, liens, losses, and penalties, of every kind and character and without limitation by enumeration, (hereafter collectively "CLAIMS") arising in favor of any party against PCAPCD; occurring or in any way incident to, in connection with or arising directly or indirectly out of CONTRACTOR'S performance pursuant to this AGREEMENT.
- c. CONTRACTOR agrees to investigate, handle, respond to, provide defense for, and defend any CLAIMS, demands made based on any CLAIMS at the sole expense of the CONTRACTOR. CONTRACTOR also agrees to bear all other costs and expenses related thereto, even if the CLAIM or CLAIMS alleged are groundless, false, or fraudulent.
- d. This provision is not intended to create any cause of action in favor of any third party against CONTRACTOR or the PCAPCD or to enlarge in any way the CONTRACTOR'S liability.

7. **Insurance Requirements**

- a. CONTRACTOR shall file with the PCAPCD, concurrently herewith, Certificates of Insurance, in companies acceptable to PCAPCD, with a Best's rating of no less than A:VII, showing coverage for Workers Compensation, General Liability, Professional Liability, and Automobile Liability, as set forth below.

- b. Each policy shall be endorsed with the following specific language:
Cancellation Notice: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the Placer County Air Pollution Control District."

WORKER'S COMPENSATION AND EMPLOYERS LIABILITY INSURANCE

- c. If CONTRACTOR does not hire employees, and does not hire subcontractors with employees, then the Workers' Compensation coverage, outlined below, will not apply.
- d. Evidence of Worker's Compensation Insurance as required by any applicable law or regulation. Employer's liability insurance shall be provided in amounts not less than five hundred thousand dollars (\$500,000) each accident for bodily injury by accident, five hundred thousand dollars (\$500,000) policy limit for bodily injury by disease, and five hundred thousand dollars (\$500,000) each employee for bodily injury by disease.
- e. If there is an exposure of injury to CONTRACTOR'S employees under the U.S. Longshoremen's and Harbor Worker's Compensation Act, the Jones Act, or under laws, regulations, or statutes applicable to maritime employees, coverage shall be included for such injuries or claims.
- f. CONTRACTOR shall require all SUBCONTRACTORS to maintain adequate Workers' Compensation insurance. Certificates of Workers' Compensation shall be filed forthwith with the PCAPCD upon demand.

GENERAL LIABILITY INSURANCE

- g. Evidence of Comprehensive General Liability or Commercial General Liability insurance covering all operations by or on behalf of CONTRACTOR, providing insurance for bodily injury liability and property damage liability for the limits of liability indicated below and including coverage for Contractual liability insuring the obligations assumed by CONTRACTOR in this AGREEMENT.
- h. Each Comprehensive or Commercial General Liability policy shall be endorsed with the following specific language: **"The Placer County Air Pollution Control District and its administering agency, its board members, officers, agents, employees, and volunteers are to be covered as additional insured for all liability or potential liability arising out of the operations by or on behalf of the named insured. This additional insurance, including any excess liability or umbrella form coverage, is primary coverage to the named additional insured with respect to any insurance or self-insurance programs maintained by the additional insured or their administering agency shall be called upon to contribute to a loss."**

- i. One of the following forms is required:
 - (1) Comprehensive General Liability;
 - (2) Commercial General Liability (Occurrence); or
 - (3) Commercial General Liability (Claims Made).
- j. If CONTRACTOR carries a Comprehensive General Liability policy, the limits of liability shall not be less than a Combined Single Limit for bodily injury, property damage, and Personal Injury Liability of \$1,000,000.
- k. If CONTRACTOR carries a Commercial General Liability (Occurrence) policy then the limits of liability shall not be less than:
 - One million dollars (\$1,000,000) each occurrence, combined single limit for bodily injury and property damage.
 - One million dollars (\$1,000,000) for Products-Completed Operations
 - One million dollars (\$1,000,000) General Aggregate. If the policy does not have an endorsement providing that the General Aggregate Limit applies separately, or if defense costs are included in the aggregate limits, then the required aggregate limits shall be \$2,000,000.
- l. CONTRACTOR shall not provide a Commercial General Liability (Claims Made) policy without the express prior written consent of PCAPCD, which consent, if given, shall be subject to the following conditions: The insurance coverage provided by CONTRACTOR shall contain language providing coverage up to six (6) months following the completion of the contract in order to provide insurance coverage for the hold harmless provisions herein if the policy is a claims made policy; and the limits of liability shall not be less than:
 - \$1,000,000 each occurrence, combined single limit for bodily injury and property damage.
 - \$1,000,000 aggregate for Products-Completed Operations.
 - \$1,000,000 General Aggregate.

PROFESSIONAL LIABILITY INSURANCE (ERRORS & OMISSIONS):

- m. If Professional Liability Insurance for Errors and Omissions coverage is not customarily and reasonably available for the particular profession of which CONTRACTOR is a member, then this coverage will not apply.
- n. Evidence of Professional Liability Insurance for Errors and Omissions coverage in the amount of not less than \$1,000,000.

AUTOMOBILE LIABILITY INSURANCE

- o. Evidence of Automobile Liability insurance covering bodily injury in an amount no less than one million dollars (\$1,000,000) combined single limit for each occurrence, and one hundred thousand dollars (\$100,000) property damage for each occurrence.

- p. Covered vehicles should include owned, non-owned, and hired automobiles / trucks.

8. **Facilities, Equipment and Other Materials**

Except as set forth herein CONTRACTOR shall, at its sole cost and expense, furnish all facilities, equipment, and other materials, which may be required for furnishing services pursuant to this AGREEMENT. PCAPCD shall furnish CONTRACTOR only those facilities, equipment, and other materials, and shall perform those obligations listed herein.

9. **Non-Discrimination**

CONTRACTOR shall not discriminate in its employment practices because of race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, sex, sexual preference, or in contravention of any other protected classification or practice identified in the California Fair Employment and Housing Act, Government Code section 12900 et seq.

10. **Records and Documents**

- a. CONTRACTOR shall maintain at all times complete, detailed records with regard to work performed under this Agreement, in a form acceptable to PCAPCD, and PCAPCD shall have the right to inspect such records at any reasonable time.
- b. CONTRACTOR agrees to return the PCAPCD, upon termination of this Agreement, all documents, drawings, photographs, and other written or graphic material, however produced, received from PCAPCD and used by CONTRACTOR in the performance of its services hereunder. All work papers, drawings, internal memoranda, graphics, photographs, and any written or graphic material, however produced, prepared, by CONTRACTOR in connection with its performance of services hereunder shall be, and shall remain after termination of this AGREEMENT, the property of the PCAPCD and may be used by the PCAPCD for any purpose whatsoever. PCAPCD agrees that any future use of documents produced by the CONTRACTOR under the terms of this contract shall be at the sole discretion of the PCAPCD and CONTRACTOR shall bear no liability for the decisions on whether and how to use such documents.

11. **Independent Contractor Status**

- a. CONTRACTOR shall perform this contract as an independent contractor and not as an employee of PCAPCD. CONTRACTOR acknowledges that CONTRACTOR is not entitled to any of the PCAPCD'S fringe benefits, including without limitation, paid holidays, life insurance, sick leave, or travel or any other expenses in connection with services performed hereunder. No part of the compensation payable to CONTRACTOR hereunder shall be deducted or withheld for payment of Federal or State income or other employment related taxes. It shall be the responsibility of CONTRACTOR to provide all coverage necessary for CONTRACTOR'S own benefit and not as an employee of PCAPCD.
- b. Except as PCAPCD may specify in writing, CONTRACTOR shall have no authority, express or implied, to act on behalf of PCAPCD in any capacity whatsoever as an agent. CONTRACTOR shall have no authority, express or implied, pursuant to this AGREEMENT to bind PCAPCD to any obligation whatsoever.

12. **Warranties**

CONTRACTOR warrants that its services are performed, with the usual thoroughness and competence of the consulting profession, in accordance with the standard for professional services at the time those services are rendered.

13. **Licenses, Permits, Etc**

CONTRACTOR represents and warrants to PCAPCD that it has all licenses, permits, qualifications, and approvals of whatsoever nature which are legally required for CONTRACTOR to practice its profession. CONTRACTOR represents and warrants to PCAPCD that CONTRACTOR shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this AGREEMENT, any licenses, permits, and approvals which are legally required for CONTRACTOR to practice its profession at the time the services are performed.

14. **Assignment Prohibited**

CONTRACTOR may assign its rights and obligations under this AGREEMENT only upon the prior written approval of PCAPCD, said approval to be in the sole discretion of PCAPCD.

15. **Modification of Agreement**

This Agreement may be modified in whole or part only by way of a written modification signed by an appropriate representative of the PCAPCD and the authorized agent of the CONTRACTOR.

16. **Waiver**

One or more waivers by one party of any major or minor breach or default of any provision, term, condition, or covenant of this AGREEMENT shall not operate as a waiver of any subsequent breach or default by the other party.

17. **Entirety of AGREEMENT**

This AGREEMENT contains the entire agreement of the parties with respect to the subject matter hereof, and no other agreement, statement, or promise made by any party, or to any employee, officer or agent of any party which is not contained in this AGREEMENT shall be binding or valid.

18. **Jurisdiction**

This AGREEMENT shall be governed by and construed in accordance with the laws of the State of California. Any suit, action, or proceeding brought under the scope of this AGREEMENT shall be brought and maintained to the extent allowed by law in the County of Placer, California.

19. **Exhibits**

All exhibits referred to herein are attached hereto are fully incorporated by this reference.

The parties so agree.

PCAPCD:

By: Thomas J. Christofk
Air Pollution Control Officer

Date

CONTRACTOR:

xxxxxxxxxxxxx

Date

Approved as to form for PCAPCD:

Valerie D. Flood,
Placer County Counsel's Office

Date

EXHIBIT A
WORK STATEMENT

EXHIBIT B

FINAL REPORT FORMAT

The general format for the final report should include the following items:

1. **Cover/Title Page/Agreement Number**
2. **Table of Contents** - If necessary for text, tables, figures, etc.
3. **Project Description as Implemented** - Describe project, outlining why the project was done, including the project scope and duration, details of execution.
4. **Copies of Paid Invoices (if applicable)**

Note: After the final report is submitted to the District, staff will conduct a performance evaluation on the project, which could include an on-site inspection.

In addition to the general format, the following items should be included for the specific category as listed below:

CLEAN FUEL INFRASTRUCTURE/VEHICLES **Infrastructure/Fueling Facilities**

1. Describe any implementation problems.
2. Provide breakdown of project staff time.
3. Provide invoices, purchase orders, and agreement number.
4. Describe any project scope changes from original application. This includes construction bid changes and whether or not this resulted in a surplus or deficit of funds.
5. Provide amount of matching funds used.
6. Provide estimated project life.

Clean Fuel Vehicles

1. Describe any implementation problems.
2. Provide breakdown of project staff time.
3. Provide invoices, purchase orders, and agreement number.
4. Describe any project scope changes from original application. This includes construction bid changes and whether or not this resulted in a surplus or deficit of funds.

5. Provide amount of matching funds used.
6. Provide estimated project life.
7. Provide the total vehicle miles traveled (VMT) reductions if applicable - list data sources, assumptions and methodologies used to determine travel reductions.
8. Provide total trip reductions if applicable - list data sources, assumptions and methodologies used to determine travel reductions.
9. The following information is required for clean fuel vehicle projects:
 - a. Provide actual emission reductions: ROG, NOx, PM-10 - list data sources, assumptions and methodologies used.
 - b. Cost information:
 - Provide capital costs (equipment, infrastructure)
 - Provide operating costs (fuel, labor, maintenance)
 - Total project costs

ALTERNATIVE TRANSPORTATION PROGRAM

1. Provide the total vehicle miles traveled (VMT) reductions - list data sources, assumptions and methodologies used to determine travel reductions.
2. Provide total trip reductions - list data sources, assumptions and methodologies used to determine travel reductions.
3. Describe any implementation problems.
4. Provide breakdown of project staff time.
5. Provide invoices, purchase orders, and agreement number.
6. Describe any project scope changes from original application.
7. Provide amount of matching funds used.
8. Provide estimated project life.

TRANSIT SERVICES

1. Describe any implementation problems.
2. Provide breakdown of project staff time.
3. Provide invoices, purchase orders, and agreement number.
4. Describe any project scope changes from original application.
5. Provide amount of matching funds used.

6. Provide estimated project life.
7. Provide total VMT reductions - list data sources, assumptions and methodologies used to determine travel reductions.
8. Provide total trip reductions - list data sources, assumptions and methodologies used to determine travel reductions.
9. The following information is required for transit projects that have received more than \$10,000 in District Clean Air Funds:
 - a. Provide actual emission reductions: ROG, NOx, PM-10 - list data sources, assumptions and methodologies used.
 - b. Cost information:
 - Provide capital costs (equipment, infrastructure)
 - Provide operating costs (fuel, labor, maintenance)
 - Total project costs

PUBLIC EDUCATION/INFORMATION

1. Describe the target audience.
2. Was there a clear message delivered to the target audience?
3. Did the message target specific behavioral changes to reduce emissions and did that message reach its audience?
4. Did the project have an evaluation component analyzing if and how well the message was received?
5. Based on the evaluation component, did the target audiences' attitude and/or behavior change as a result of hearing the message? Did a behavioral change assist in or directly cause emissions reductions?
6. Include survey form to be used to document behavioral changes during and after the program.
7. Estimated number of individuals served by the program.
8. Provide breakdown of project staff time.
9. Provide invoices, purchase orders, and agreement number.
10. Describe any project scope changes from original application.
11. Provide amount of matching funds used.

PROJECT TITLE: <hr/>		CATEGORY: Clean Fuels Infrastructure/Vehicles [] Alternative Transportation [] Transit Services [] Public Education/Information []	
PROJECT APPLICANT: Agency/Company Name: <hr/> Mailing Address: <hr/> <div style="text-align: center;"><i>(Street or P.O. Box)</i></div> <hr/> <div style="display: flex; justify-content: space-between;"> <i>(City)</i> <i>(State)</i> <i>(Zip Code)</i> </div> <hr/> Phone Number: <hr/> Fax Number: <hr/>			
CONTACT PERSON: Name: <hr/> Mailing Address: <hr/> <div style="text-align: center;"><i>(Street or P.O. Box)</i></div> <hr/> <div style="display: flex; justify-content: space-between;"> <i>(City)</i> <i>(State)</i> <i>(Zip Code)</i> </div> <hr/> Phone Number: <hr/> Fax Number: <hr/> E-Mail Address: <hr/>			
BRIEF DESCRIPTION OF PROJECT: 			
Note: Please see pages 4 through 9 for additional project specific application requirements			
FUNDING: Funding Requested \$ <hr/> <div style="display: flex;"> <div style="flex: 1;"> Other Funding: \$ <hr/> <hr/> <hr/> <hr/> <hr/> </div> <div style="flex: 1;"> Source: <hr/> <hr/> <hr/> <hr/> <hr/> </div> </div> TOTAL PROJECT COST: \$ <hr/>			

ATTACHMENT D
PLACER COUNTY AIR POLLUTION CONTROL DISTRICT
Application Form for Clean Air Fund Year 2002

SIGNATURE:

Signature of Responsible Official: _____
(Original Signature Required/No Photocopies)

Print Name: _____

NOTE:

The applicant agrees to abide by the "Project Funding Schedule" as contained in the Clean Air Funds application package. The District reserves the right to recommend to the Board of Directors that the application and/or grant award be withdrawn if the "Project Funding Schedule" deadlines are not met.

For multiple projects, duplicate as necessary. An application form is required for each project. Applicants can split funding requirements between categories and do not have to submit separate applications for funds from different categories for the same project.

Read application package carefully. Project category specific information is required. Incomplete applications will not be accepted.